

San Elijo Hills II Property Owners Association

June 16, 2025

Board of Directors General Meeting

Meeting held at 1059 San Patricio Drive

Attendance

Board of Directors

Ron Tinkham, President

Brian Coe, Vice President

Amy Sims, Member at Large

Tina Tinkham, Director

Absent:

Martha Grim, Director

Tim Pickwell, Director

Also in Attendance:

Steve Snow, Board Financial Advisor and Irrigation Consultant

Management

Kyle Merritt, Community Association Manager, Keystone Pacific; Recording Secretary

Call to Order

The meeting was called to order at 5:01 PM.

Open Forum

There were no homeowners in attendance.

Minutes

The Board unanimously approved the General Session minutes from the meeting held on May 19, 2025.

Financials

The Board reviewed and unanimously approved the May 2025 financial statements, bank statements, and bank reconciliations subject to year-end-review.

Management Report

The Board reviewed the Action Item List.

The Board reviewed the community inspection report.

- Priority projects were discussed on the report.

Landscape

The Board reviewed the Landscape, Work Order Schedule and Drive-Around reports.

- The Board determined the work orders to be paid by the end of the fiscal year ending June 30, 2025.

The Board discussed community landscaping issues.

The Board reviewed the updates for the community tree trimmings.

The Board made a motion to approve the small tree trimmings by Pope Tree Service (\$6,400.00). **4-0**

The Board discussed the fire brush clearance proposals submitted.

Correspondence

The Board reviewed any homeowner submitted correspondence, requests, or concerns.

Adjournment

The General Session meeting adjourned at 6:44 PM.

Next Meeting

The next meeting is scheduled for July 21, 2024 at 5:00 PM.

BOARD CERTIFICATION AND APPROVAL OF MINUTES:

This is to certify that San Elijo Hills II Property Owners Association is a California Nonprofit Mutual Benefit Corporation; that the Board is duly constituted; has made all decisions based on reasonable investigation in good faith and with regard to the best interests of the community and its members; has exercised discretion within the scope of its authority under relevant statutes, covenants and restrictions in discharging its obligations; and hereby approve the authenticity of actions reported of this meeting.

Respectfully Submitted:

Kyle Merritt, Recording Secretary

Board Signature